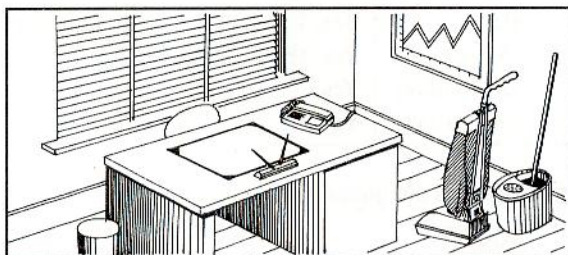


is done was done (passive 1)

A



The office **is cleaned** every day.

The office **was cleaned** yesterday.

Compare active and passive:

Somebody **cleans** the office every day. (active)

The office **is cleaned** every day. (passive)

Somebody **cleaned** the office yesterday. (active)

The office **was cleaned** yesterday. (passive)

B

The passive is:

		<i>past participle</i>
present simple	am/is/are (not)	+ cleaned done invented built injured taken etc.
past simple	was/were	

The past participle of regular verbs is **-ed** (cleaned/damaged etc.).

For a list of *irregular* past participles (**done/built/taken** etc.), see Appendix 2–3.

- Butter **is made** from milk.
- Oranges **are imported** into Britain.
- How often **are** these rooms **cleaned**?
- I **am** never **invited** to parties.
- This house **was built** 100 years ago.
- These houses **were built** 100 years ago.
- When **was** the telephone **invented**?
- We **weren't invited** to the party last week.
- **'Was anybody injured** in the accident?' 'Yes, two people **were taken** to hospital.'

C

was/were born

- I **was born** in London in 1962. (*not* 'I am born')
- Where **were** you **born**?

D

Passive + **by** ...

- We were woken up **by a loud noise**. (= The noise woke us up.)
- The telephone was invented **by Alexander Bell** in 1876.
- My brother was bitten **by a dog** last week.

EXERCISES

21.1 Write sentences from the words in brackets (...). Sentences 1-7 are present.

- 1 (the office / clean / every day) The office is cleaned every day.
- 2 (these rooms / clean / every day?) Are these rooms cleaned every day?
- 3 (glass / make / from sand) Glass
- 4 (stamps / sell / in a post office)
- 5 (this room / not / use / very often)
- 6 (we / allow / to park here?)
- 7 (how / this word / pronounce?)

Sentences 8-15 are past.

- 8 (the office / clean / yesterday) The office was cleaned yesterday.
- 9 (the house / paint / last month) The house
- 10 (three people / injure / in the accident)
- 11 (my bicycle / steal / a few days ago)
- 12 (when / this bridge / build?)
- 13 (you / invite / to the party last week?)
- 14 (how / these windows / break?)
- 15 (I / not / wake up / by the noise)

21.2 Correct these sentences.

- 1 This house built 100 years ago. This house was built ...
- 2 Football plays in most countries of the world.
- 3 Why did the letter send to the wrong address?
- 4 A garage is a place where cars repair.
- 5 Where are you born?
- 6 How many languages are speaking in Switzerland?
- 7 Somebody broke into our house but nothing stolen.
- 8 When was invented the bicycle?

21.3 Complete the sentences. Use the passive (present or past) of these verbs:

clean damage find give invite make make show steal take

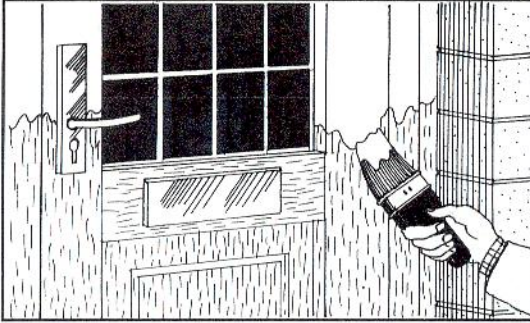
- 1 The room is cleaned every day.
- 2 I saw an accident yesterday. Two people were taken to hospital.
- 3 Paper from wood.
- 4 There was a fire at the hotel last week. Two of the rooms
- 5 'Where did you get this picture?' 'It to me by a friend of mine.'
- 6 Many American programmes on British television.
- 7 'Did Jim and Sue go to the wedding?' 'No. They but they didn't go.'
- 8 'How old is this film?' 'It in 1965.'
- 9 My car last week but the next day it by the police.

21.4 Where were they born?

- 1 (Ian / Edinburgh) Ian was born in Edinburgh.
- 2 (Sally / Birmingham) Sally
- 3 (her parents / Ireland) Her
- 4 (you / ???) I
- 5 (your mother / ???)

is being done has been done (passive 2)

A is/are being ... (present continuous passive)



Somebody **is painting** the door . (active)

The door **is being painted**. (passive)

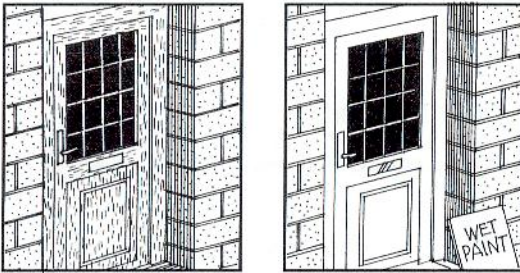
- My car is at the garage. It **is being repaired**. (= somebody is repairing it)
- Some new houses **are being built** opposite the park. (= somebody is building them)

Compare the *present continuous* and *present simple*:

- The office **is being cleaned** at the moment. (*continuous*)
The office **is cleaned** every day. (*simple*)
- In Britain football matches **are** usually **played** on Saturday, but no matches **are being played** next Saturday.

For the present continuous and present simple, see Units 8 and 26.

B has/have been ... (present perfect passive)



BEFORE

NOW

Somebody **has painted** the door . (active)

The door **has been painted**. (passive)

- My key **has been stolen**. (= somebody has stolen it)
- My keys **have been stolen**. (= somebody has stolen them)
- I'm not going to the party. I **haven't been invited**. (= nobody has invited me)
- **Has this shirt been washed?** (= Has somebody washed it?)

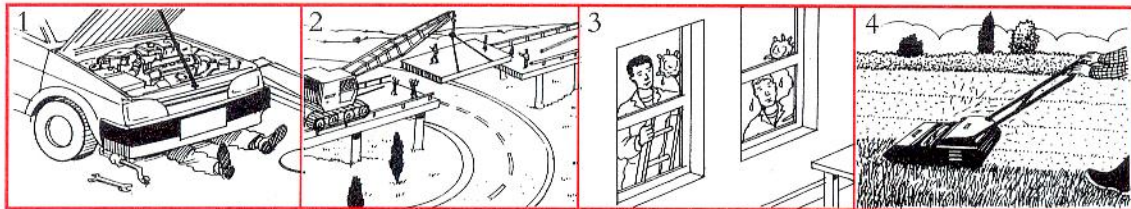
Compare the *present perfect* and *past simple*:

- The room is clean now. It **has been cleaned**. (*present perfect*)
The room **was cleaned** yesterday. (*past simple*)
- I can't find my keys. I think they've **been stolen**. (*present perfect*)
My keys **were stolen** last week. (*past simple*)

For the present perfect and past simple, see Unit 20.

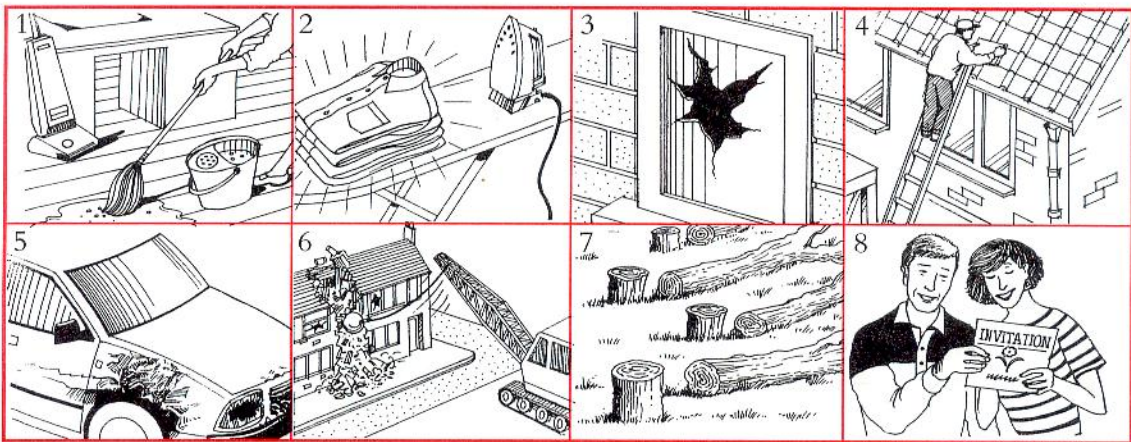
EXERCISES

22.1 What's happening?



- 1 The car is being repaired.
 2 A bridge
 3 The windows
 4 The grass

22.2 Look at the pictures. What is happening or what has happened? Use the present continuous (is/are being ...) or the present perfect (has/have been ...).



- 1 (the office / clean) The office is being cleaned.
 2 (the shirts / iron) The shirts have been ironed.
 3 (the window / break) The window
 4 (the roof / repair) The roof
 5 (the car / damage)
 6 (the houses / knock / down)
 7 (the trees / cut / down)
 8 (they / invite / to a party)

22.3 Use the words in brackets (...) to complete the sentences. (Units 21 and 22)

- 1 I can't use my office at the moment. It is being painted. (paint).
 2 We didn't go to the party. We weren't invited. (not/invite).
 3 The washing machine was broken but it's OK now. It (repair).
 4 The washing machine (repair) yesterday afternoon.
 5 A factory is a place where things (make).
 6 How old are these houses? When (they/build)?
 7 A: (the computer / use) at the moment?
 B: Yes, Jim is using it.
 8 I've never seen these flowers before. What (they/call)?
 9 Some trees (blow) down in the storm last night.
 10 The bridge is closed at the moment. It (damage) last week
 and it (not/repair) yet.

be/have/do in present and past tenses

A be (= am/is/are/was/were) + -ing (cleaning/working etc.)

am/is/are + -ing
(*present continuous*)
⇒ Units 3-4 and 26

- Please be quiet. I'm **working**.
- It **isn't raining** at the moment.
- What **are** you **doing** this evening?

was/were + -ing
(*past continuous*)
⇒ Unit 13

- I **was working** when she arrived.
- It **wasn't raining**, so we went out.
- What **were** you **doing** at three o'clock?

B be + past participle (cleaned/made/eaten etc.)

am/is/are + past participle
(*passive present simple*)
⇒ Unit 21

- The room **is cleaned** every day.
- I'm never **invited** to parties.
- Oranges **are imported** into Britain.

was/were + past participle
(*passive past simple*)
⇒ Unit 21

- The room **was cleaned** yesterday.
- These houses **were built** 100 years ago.
- How **was** the window **broken**?
- Where **were** you **born**?

C have/has + past participle (cleaned/lost/eaten/been etc.)

have/has + past participle
(*present perfect*)
⇒ Units 15-18

- I've **cleaned** my room.
- Tom **has lost** his passport.
- Barbara **hasn't been** to Canada.
- Where **have** Paul and Linda **gone**?

D do/does/did + infinitive (clean/like/eat/go etc.)

do/does + infinitive
(*present simple negative and questions*)
⇒ Units 6-7

- I like coffee but I **don't like** tea.
- Chris **doesn't go** out very often.
- What **do** you usually **do** at weekends?
- **Does** Barbara **live** alone?

did + infinitive
(*past simple negative and questions*)
⇒ Unit 12

- I **didn't watch** TV yesterday.
- It **didn't rain** last week.
- What time **did** Paul and Linda **go** out?

EXERCISES

23.1 Put in **is/are/do/does**.

- | | |
|---------------------------------------|------------------------------------|
| 1 <u>Do</u> you work in the evenings? | 6 the sun shining? |
| 2 Where <u>are</u> they going? | 7 What time the shops close? |
| 3 Why you looking at me? | 8 Ann working today? |
| 4 Bill live near you? | 9 What this word mean? |
| 5 you like cooking? | 10 you feeling all right? |

23.2 Put in **am not / isn't / aren't / don't / doesn't**. All these sentences are negative.

- Tom doesn't work in the evenings.
- I'm very tired. I want to go out this evening.
- I'm very tired. I going out this evening.
- George working this week. He's on holiday.
- My parents are usually at home. They go out very often.
- Barbara has travelled a lot but she speak any foreign languages.
- You can turn off the television. I watching it.
- There's a party next week but we going.

23.3 Put in **was/were/did/have/has**.

- | | |
|--------------------------------------|--------------------------------------|
| 1 Where <u>were</u> your shoes made? | 6 What time she go? |
| 2 you go out last night? | 7 When these houses built? |
| 3 What you doing at 10.30? | 8 Jim arrived yet? |
| 4 Where your mother born? | 9 Why you go home early? |
| 5 Barbara gone home? | 10 How long they been married? |

23.4 Put in **is/are/was/were/have/has**.

- | | |
|---|--|
| 1 Joe <u>has</u> lost his passport. | 6 I just made some coffee. Would you like some? |
| 2 This bridge built ten years ago. | 7 Glass made from sand. |
| 3 you finished your work yet? | 8 This is a very old photograph. It taken a long time ago. |
| 4 This town is always clean. The streets cleaned every day. | 9 Joe bought a new car. |
| 5 Where you born? | |

23.5 Complete the sentences. Choose from the list and put the verb into the correct form.

damage eat enjoy go go away listen open pronounce rain understand use

- I'm going to take an umbrella with me. It's raining.
- Why are you so tired? Did you go to bed late last night?
- Where are the chocolates? Have you them all?
- How is your new job? Are you it?
- My car was badly in the accident but I was OK.
- Chris has got a car but she doesn't it very often.
- Mary isn't at home. She has for a few days.
- I don't the problem. Can you explain it again?
- Martin is in his room. He's to music.
- I don't know how to say this word. How is it ?
- How do you this window? Can you show me?

Regular and irregular verbs

A Regular verbs

The past simple and past participle of *regular* verbs is **-ed**:

clean → **cleaned** live → **lived** paint → **painted** study → **studied**

Past simple (⇒ Unit 11)

- I **cleaned** my shoes yesterday.
- Charlie **studied** engineering at university.

Past participle

Present perfect = **have/has** + *past participle* (⇒ Units 15–18):

- I **have cleaned** my shoes.
- Jane **has lived** in London for ten years.

Passive = **be (is / are / were / has been etc.)** + *past participle* (⇒ Units 21–22):

- These rooms **are cleaned** every day.
- My car **has been repaired**.

B Irregular verbs

The past simple and past participle of *irregular* verbs are *not -ed*:

	make	break	cut
<i>past simple</i>	made	broke	cut
<i>past participle</i>	made	broken	cut

Sometimes the past simple and past participle are *the same*. For example:

	make	find	buy	cut
<i>past simple</i>	} made	} found	} bought	} cut
<i>past participle</i>				

- I **made** a cake yesterday. (*past simple*)
- I **have made** some coffee. (*past participle – present perfect*)
- Butter **is made** from milk. (*past participle – passive present*)

Sometimes the past simple and past participle are *different*. For example:

	break	know	begin	go
<i>past simple</i>	broke	knew	began	went
<i>past participle</i>	broken	known	begun	gone

- Somebody **broke** this window last night. (*past simple*)
- Somebody **has broken** this window. (*past participle – present perfect*)
- This window **was broken** last night. (*past participle – passive past*)

EXERCISES

24.1 Write the past simple / past participle of these verbs. (The past simple and past participle are the same for all the verbs in this exercise.)

- | | | |
|--------------------|-----------------|---------------------|
| 1 make <u>made</u> | 6 enjoy | 11 hear |
| 2 cut <u>cut</u> | 7 buy | 12 put |
| 3 get | 8 sit | 13 catch |
| 4 bring | 9 leave | 14 watch |
| 5 pay | 10 happen | 15 understand |

24.2 Write the past simple and past participle of these verbs.

- | | | |
|------------------------------------|---------------|-----------------|
| 1 break <u>broke</u> <u>broken</u> | 6 run | 11 take |
| 2 begin | 7 speak | 12 go |
| 3 eat | 8 write | 13 give |
| 4 drink | 9 come | 14 throw |
| 5 drive | 10 know | 15 forget |

24.3 Put the verb in the right form.

- I washed my hands because they were dirty. (wash)
- Somebody has broken this window. (break)
- I feel good. I very well last night. (sleep)
- We a very good film yesterday. (see)
- It a lot while we were on holiday. (rain)
- I've my bag. (lose) Have you it? (see)
- Rosa's bicycle was last week. (steal)
- I to bed early because I was tired. (go)
- Have you your work yet? (finish)
- The shopping centre was about 20 years ago. (build)
- Ann to drive when she was 18. (learn)
- I've never a horse. (ride)
- Julia is a good friend of mine. I've her for a long time. (know)
- Yesterday I and my leg. (fall / hurt)

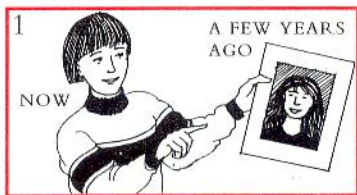
24.4 Complete these sentences. Choose from the list and put the verb into the correct form.

cost drive fly ~~make~~ meet sell speak swim tell think
wake up win

- I have made some coffee. Would you like some?
- Have you John about your new job?
- We played basketball on Sunday. We didn't play very well but we
- I know Gary but I've never his wife.
- We were by loud music in the middle of the night.
- Stephanie jumped into the river and to the other side.
- 'Did you like the film?' 'Yes, I it was very good.'
- Many different languages are in the Philippines.
- Our holiday a lot of money because we stayed in an expensive hotel.
- Have you ever a very fast car?
- All the tickets for the concert were very quickly.
- A bird in through the open window while we were having our dinner.

EXERCISES

25.1 Look at the pictures. Complete the sentences with **used to** ...



She used to have long hair.



He used to play football.



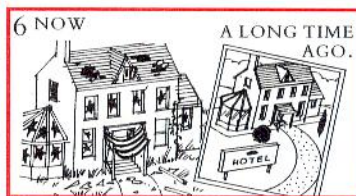
She used to be a taxi driver.



They used to live in the country.



He used to wear glasses.



This building used to be a hotel.

25.2 Karen works very hard and has very little free time. A few years ago, things were different.

KAREN A FEW YEARS AGO



Do you do any sport?
Do you go out in the evenings?
Do you play a musical instrument?
Do you like reading?
Do you travel much?

Yes, I go swimming every day and I play volleyball.
Yes, most evenings.
Yes, the guitar.
Yes, I read a lot.
Yes, I go away two or three times a year.

KAREN NOW



I work very hard in my job. I don't have any free time.

Write sentences about Karen with **used to** ...

- 1 She used to go swimming every day.
- 2 She
- 3
- 4
- 5
- 6

25.3 Complete these sentences. Use **used to** or the present simple (**I play / he lives** etc.).

- 1 I used to play tennis. I stopped playing a few years ago.
- 2 Do you do any sport? 'Yes, I play basketball.'
- 3 'Have you got a car?' 'No, I one but I sold it.'
- 4 George a waiter. Now he's the manager of a hotel.
- 5 'Do you go to work by car?' 'Sometimes but most days I by train.'
- 6 When I was a child, I never meat, but I eat it now.
- 7 Mary loves watching TV. She TV every evening.
- 8 We near the airport but we moved to the city centre a few years ago.
- 9 Normally I start work at 7 o'clock, so I up very early.
- 10 What games you when you were a child?